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Position Summary

Req. ID#: 26153

Job Title: Assignment Editor

Division: CTS

CBS Business Unit: CBS Television Stations

Job Status: Non Exempt

EEO Category: Professionals

Department Name: CTS-Los Angeles / KCBS-TV News 0406

Office Location: CA057-CA-Studio City-4200 Radford Ave

TV Market: Los Angeles

TV Station: KCAL-TV, KCBS-TV

Number of Positions: 1

Base Salary Range: \$65,000 - \$89,999

Salary Type: Hourly Wage

Annual Salary:

Job Type: Full-Time Staff

Union/Talent Status: Union

Job Description/Requisition Details:

KCBS2/KCAL9 TV, the CBS Owned & Operated Duopoly in Los Angeles, has an immediate opening for an Assignment Editor. We are looking for a talented news professional to work a television news assignment desk and facilitate coverage for on-air newscasts and website/new media initiatives. This person will research, develop, and assign news stories.

The candidate must be able to work in a very dynamic environment and must be able to multi-task. The candidate must be able to deal with all aspects of the public, and display a high degree of sensitivity to the concerns of viewers and constituencies with different points of view.

Required Skills/Experience:

Candidates must be able to:

- Coordinate multiple live field crews
- Gather accurate information from the public, public agencies and companies
- Maintain strong people and communication skills in a competitive, pressurized environment
- Work under intense deadline pressure

Candidates must have:

- At least five years' experience as an Assignment Editor
- A passion for breaking news

Qualifications:

This position requires logistical skills and an ability to schedule and deploy technical crews. The candidate must have a working knowledge of television technology and news gathering techniques. The candidate must have command of all current events topics, including local news, national news, cultural affairs, and sports. The successful candidate must thoroughly understand the web and social media.

Preferred Skills/Experience:

- Top twenty market experience
- Knowledge of the Southern California area

Education Level:

Bachelor's Degree Preferred and at least Three years of major market TV experience.

Regards,
Talent Acquisition

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